



# **Virginia Self-Verification Guide: Detecting Possible Misuse of Benefits and Services in Your Name (Parents & Caregivers)**

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# **Virginia Self-Verification Guide**

## **Detecting Possible Misuse of Benefits and Services in Your Name (Parents, Caregivers, and Guardians)**

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*Purpose: This document provides a Virginia-specific, legally safe pathway for parents, caregivers, and guardians to verify whether public benefits or services were billed, paid, or claimed using their own identity or that of a dependent, and outlines official steps to take when discrepancies are identified.*

## Introduction

Virginia does not operate a single public, name-searchable system that aggregates all benefit payments, child care subsidies, and health claims. Records are maintained by individual agencies and contractors under state and federal confidentiality laws. The recommended approach is **self-verification**: obtain and review official records you are legally entitled to access, confirm provider and program details, and escalate concerns through formal dispute or fraud-reporting channels if discrepancies are found.

## **Section 1 – Licensed / Regulated Child Care Verification (Virginia DSS)**

Child care licensing and oversight in Virginia are administered by the Virginia Department of Social Services (VDSS). Use the official search tools below to verify provider licensure and related public information.

### **1.1 Official provider search (public)**

VDSS – Search for Child Day Programs:

<https://dss.virginia.gov/facility/search/cc2.cgi> [1]

### **1.2 Child care licensing overview**

VDSS – Child Day Programs (Licensing Information):

[https://www.dss.virginia.gov/facility/child\\_care/](https://www.dss.virginia.gov/facility/child_care/) [2]

## **Section 2 – Child Care Subsidy / Voucher Verification (Virginia Child Care Subsidy Program)**

Virginia provides child care assistance through the Child Care Subsidy Program (CCSP), administered by VDSS in partnership with local departments of social services. Payments are issued to approved providers on behalf of eligible families.

### **2.1 Official program information**

VDSS – Child Care Subsidy Program:

<https://www.dss.virginia.gov/family/cc/index.cgi> [3]

### **2.2 Apply / manage benefits**

CommonHelp Virginia (apply/manage benefits online):

<https://commonhelp.virginia.gov/> [4]

### **2.3 What parents/guardians should review**

- Eligibility and authorization notices (dates, provider name, and child identifiers).
- Provider identity and license status using the VDSS provider search (Section 1.1). [1]
- Dates of care/attendance compared to your own records.

## **Section 3 – Medicaid / Health Claims Verification (Virginia Medicaid) and Fraud Reporting**

Health services billed under Virginia Medicaid generate claims records. If you suspect services were billed in your name or your child's name, request and review claims history through your managed care plan or state channels, then report suspected fraud through official mechanisms.

### **3.1 Virginia Medicaid fraud reporting**

Virginia Department of Medical Assistance Services (DMAS) — Report Fraud:

<https://www.dmas.virginia.gov/for-members/fraud/> [5]

### **3.2 Virginia Attorney General — Medicaid Fraud Control Unit**

Virginia Attorney General — Medicaid Fraud Control Unit:

<https://www.oag.state.va.us/consumer-protection/index.php/resources/medicaid-fraud> [6]

## **Section 4 – Public Records Requests (Virginia Freedom of Information Act)**

Public access to records in Virginia is governed by the Virginia Freedom of Information Act (VFOIA). Records involving minors, benefit cases, or health information may be exempt; however, parents and guardians may request records they are legally entitled to receive and request explanations for denials or redactions.

### **4.1 Attorney General guidance**

Virginia FOIA Advisory Council – FOIA Overview:

<https://foiacouncil.dls.virginia.gov/> [7]

### **4.2 Statutory reference**

Code of Virginia – FOIA (Title 2.2, Chapter 37):

<https://law.lis.virginia.gov/vacode/title2.2/chapter37/> [8]



## **Section 5 – Reporting Suspected Benefit Fraud (Virginia)**

If you suspect misuse of benefits or services, preserve documentation first (letters, notices, provider names, dates), then report concerns through official channels only.

### **5.1 Virginia Medicaid fraud reporting**

DMAS – Report Medicaid Fraud:

<https://www.dmas.virginia.gov/for-members/fraud/> [5]

### **5.2 Virginia Attorney General – MFCU**

Medicaid Fraud Control Unit (AG):

<https://www.oag.state.va.us/consumer-protection/index.php/resources/medicaid-fraud> [6]

## Section 6 – Public “Red Flag” Patterns (For Awareness Only)

The following indicators do not prove misconduct, but may justify additional verification:

- **Date mismatch:** claims or payments on days services were not received.
- **Provider mismatch:** provider listed that the family never used.
- **Duration mismatch:** billing continues after withdrawal or program termination.
- **Authorization mismatch:** services exceed authorized scope.
- **Identity mismatch:** records referencing an unfamiliar dependent.

## Appendix A — Official Virginia Resources

1. VDSS Provider Search — <https://dss.virginia.gov/facility/search/cc2.cgi> [1]
2. VDSS Child Day Programs — [https://www.dss.virginia.gov/facility/child\\_care/](https://www.dss.virginia.gov/facility/child_care/) [2]
3. VDSS Child Care Subsidy Program — <https://www.dss.virginia.gov/family/cc/index.cgi> [3]
4. CommonHelp Virginia — <https://commonhelp.virginia.gov/> [4]
5. DMAS Medicaid Fraud — <https://www.dmas.virginia.gov/for-members/fraud/> [5]
6. Virginia AG Medicaid Fraud Control Unit — <https://www.oag.state.va.us/consumer-protection/index.php/resources/medicaid-fraud> [6]
7. Virginia FOIA Advisory Council — <https://foiacouncil.dls.virginia.gov/> [7]
8. Code of Virginia FOIA — <https://law.lis.virginia.gov/vacode/title2.2/chapter37/> [8]

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